



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 17, 2012

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Councilors Jeff Eddins, Tim Poirier, James Roberson, and Dustin Tripp.

ABSENT: Mayor Pro Tem Mike Chalk.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, HR Director/Town Clerk; Jimmy Overton, Finance Director; Jason Godwin, Police Chief; Chris Hills, Planning Director; Fred Boone, Town Engineer/Public Works Director; Brian Bowman, Public Information Officer; Tina Cheek, Parks and Recreation Director.

Meeting called to order by Mayor Killen at 7:01 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation given by Councilor Poirier.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Poirier to adopt the agenda. Motion seconded by Councilor Eddins and carried unanimously.

ITEM II. APPROVAL OF MINUTES

September 4, 2012
September 19, 2012
October 1, 2012

...Motion by Councilor Tripp to approve the minutes of September 4, 2012; September 19, 2012; and October 1, 2012. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Councilor Roberson thanked the Town for continued support on behalf of the African American Cultural Board and noted the success of the recent festival.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2013-03

Adopt Budget Amendment 2013-03 to appropriate fees from Parks and Recreation Trips for trip expenses and reclassify expenditures within departments.

B. Women's Federation for World Peace USA Proclamation

Salute the Women's Federation for World Peace USA and WFWP of North Carolina for their continued work towards making our world a better place.

...Motion by Councilor Eddins to adopt the consent agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

USDA Loan Refinance for Public Safety Building
RES #12-10-17-001

Public hearing opened at 7:04 p.m.

Finance Director Jimmy Overton presented a resolution authorizing the refinance of the current USDA loan on the Public Safety building and noted that by refinancing the loan the Town will save \$770,991 over the life of the loan. Mr. Overton reviewed the Town's overall debt service position and recommended entering into an installment purchase agreement with SunTrust Bank.

Council discussed proposals from various banks.

No one approached.

...Motion by Councilor Tripp to close the public hearing at 7:25 p.m. Motion seconded by Councilor Poirier and carried unanimously.

...Motion by Councilor Tripp to adopt a modified Resolution #12-10-17-001 authorizing the Finance Director and Town Manager to enter into an installment purchase agreement with KS Bank for \$2,115,100 payable in 15 annual installments including interest at 2.3% with total payments over the life of the loan totaling \$2,525,118. Motion seconded by Councilor Poirier and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

A. Special Assessment – Knightdale Boulevard Sewer Line
RES #12-10-17-002

Seth Lawless, Town Manager, reported four outstanding special assessments for sewer extension along Knightdale Boulevard from 2009 and recommended adoption of a resolution of intent to collect.

Council discussed waiving future interest accruals on the amounts assessed.

Motion by Councilor Eddins to adopt Resolution #12-10-17-002 regarding the Special Assessment for Sewer Line. Motion seconded by Councilor Poirier and carried unanimously.

B. Smoking Prohibited on Town Property
ORD #12-10-17-001

Town Manager Seth Lawless presented an amendment to Section 85 of the Town Code of Ordinances to prohibit smoking in town facilities, parks, and vehicles and to allow the Town Manager to designate smoking areas outside of buildings. Mr. Lawless recommended that the Town Attorney review the definition of "grounds" and revise if necessary.

Motion by Councilor Poirier to adopt Ordinance #12-10-17-001 with any revision to definitions suggested by the Town Attorney. Motion seconded by Councilor Tripp and carried unanimously.

ITEM XI. OTHER BUSINESS

Mayor Killen commented that it may not be possible to hold the annual Christmas parade along First Avenue due to its current condition.

Parks and Recreation Director Tina Cheek presented options for re-routing the parade.

Town Engineer Fred Boone reported significant progress on the First Avenue project but confirmed it may not be a safe area to hold the parade.

Council discussed options including a combined Tree Lighting and festival for this year only or using a different parade route and agreed to make a decision within a week and give staff direction to proceed in planning an event.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp reported receiving updates on various Town projects.

B. Finance

No report.

C. Public Safety

Councilor Eddins congratulated Chief Godwin and Chief Guffey for a fabulous 10 year celebration and noted various individuals who played a role in creating the department. Councilor Eddins thanked the entire Public Safety staff for their work over the last ten years.

D. Nominating
.No report.

E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Eddins to adjourn at 8:03 p.m. Motion
seconded by Councilor Poirier and carried unanimously.**



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts